



Burwood Inc.1874

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ORDINARY MEETING

Notice is hereby given that a meeting of the Council of Burwood will be held in the Conference Room, 2 Conder Street, Burwood on Tuesday 19 May 2026 at 6:00 PM to consider the matters contained in the attached Agenda.

The public gallery will be open for those wishing to observe the meeting. In addition, the meeting will be livestreamed for the public to view online.

Public Forum

A public forum will be held at 6:00 pm, prior to the commencement of the meeting, to allow members of the public to make oral submissions about an item on the Agenda for the meeting. The opportunity will also be provided to speak via audio visual link.

Anyone wishing to address Council during the public forum will need to register by 2:00 pm on the day of the meeting. A person wishing to speak must indicate the item of business on the Agenda they wish to speak on and whether they wish to speak 'for' or 'against' the item. Registrations to speak can be lodged on [Council's website](#).

The Council Meeting will commence immediately after the conclusion of the Public Forum.

Tommaso Briscese
General Manager

Councillors



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Council meeting room

General
Manager

Mayor

Cr
Mannah

Cr Bhatta

Cr Yang

Cr Esber

Cr Wu-
Coshott

Cr Hull

Public gallery

Agenda

For an Ordinary Meeting of Burwood Council to be held in the Conference Room, 2 Conder Street, Burwood on Tuesday 19 May 2026 immediately after the Public Forum commencing at 6.00pm.

1. Prayer

Lord, we humbly beseech thee to vouchsafe thy blessing on this Council, direct and prosper its deliberations for the advancement of this area and the true welfare of its people. Amen.

2. Acknowledgement of Country

3. Statement of Ethical Obligations

4. Recording of Meeting

5. Apologies

6. Declarations of Interest

7. Declaration of Political Donations

8. Confirmation of Minutes

Minutes of the Council Meeting held on Tuesday, 28 April 2026, copies of which were previously circulated to all councillors be hereby confirmed as a true and correct record.

9. Mayoral Minutes

10. Reports to Council

(Item 32/26)	Proposed Burwood LGA Boundary Adjustment.....	4
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11. Conclusion of the Meeting

Reports to Council

(Item 32/26) Proposed Burwood LGA Boundary Adjustment

File No: 26/5751

Report by Director City Strategy

Summary

Since 2007, the Presbyterian Ladies' College (PLC) has consistently advocated to both Burwood Council and Inner West Council (including the former Ashfield Council) for a realignment of the Local Government Area (LGA) boundaries bordering the eastern portion of the Croydon campus, to enable the majority of the school's facilities to fall within the Burwood LGA.

At the Council meetings held on 26 March 2024 and 25 March 2025, Mayoral Minutes were adopted to support and initiate the process of facilitating an LGA boundary adjustment in consultation with Inner West Council.

This report seeks Council approval to endorse an updated boundary change option (Option 1 as referenced later in this report) to amend the Burwood LGA boundary with Inner West Council, following the assessment and considerations outlined in this report, and to commence targeted community engagement and consultation with the broader community, as well as directly affected residents and property owners.

Operational Plan Objective

C.3 – Creating an urban environment that maintains and enhances our sense of identity and place.

Background

Council has commenced pursuing a Local Government Area (LGA) boundary adjustment with Inner West Council, primarily in response to representations from Presbyterian Ladies' College (PLC) in Croydon, due to difficulties and inefficiencies arising from its campus being split across two LGAs.

The process commenced following Council resolutions at meetings held on 26 March 2024 and 25 March 2025, at which Mayoral Minutes were adopted to support and initiate the facilitation of an LGA boundary adjustment in consultation with Inner West Council.

The rationale for PLC's request for boundary realignment is largely due to the complex ownership of land by the school, which straddles two distinct LGAs. This division across jurisdictional boundaries presents logistical challenges and administrative complexities. By consolidating the school's land under a single council, PLC anticipates several operational benefits, including streamlined processes for matters such as rates, site planning, development applications, waste management and advocacy. A visual representation of the school's known land ownership pattern, along with the current and proposed LGA boundary, is provided in **Attachment 1**.

The proposed LGA boundary adjustment, as put forward by PLC, was previously supported in the delegate's report associated with the NSW Government's 2016 LGA amalgamation proposals.

At its meeting on 26 March 2024, Council considered a Mayoral Minute regarding a proposed LGA boundary adjustment between Burwood and Inner West Councils and resolved:

- a) *Council confirms it has no in-principle objections to the proposed adjustment to the Local Government Area boundary between Burwood and Inner West as shown in Attachment A of this report*

- b) *The Mayor of Burwood write to the Mayor of Inner West seeking cooperation on this matter*
- c) *The General Manger formally consult and seek feedback from Inner West Council and the impacted property owners on the proposed adjustment to the Local Government Area boundary as shown in Attachment A of this report*
- d) *Following consultation with Inner West Council and the impacted property owners a report be brought back to Council outlining options and details of next steps in the legal process under the NSW Local Government Act 1993 to progress proposed adjustment to the Local Government Area boundary as shown in Attachment A of this report with the NSW Office of Local Government.*

The Mayor of Burwood wrote to the Mayor of Inner West on 29 April 2024 seeking assistance in reaching a similar resolution from Inner West Council (IWC) to assist in bringing this long-standing issue for the PLC school to a conclusion.

At its meeting on 25 March 2025, Burwood Council further considered a Mayoral Minute regarding a proposed LGA boundary adjustment between Burwood and Inner West Councils and resolved that:

- a) *Council confirms it has no in-principle objections to the proposed adjustment to the Local Government Area boundary between Burwood and Inner West Local Government Areas as shown in Attachment B of this report.*
- b) *The General Manager formally commence the Local Government Area boundary adjustment process in accordance with the NSW Local Government Act 1993 to amend the boundary between Burwood and Inner West Council Local Government Areas, as shown in Attachment B of this report.*
- c) *The General Manager provide regular updates on the matter as Council progresses through the NSW Local Government Act 1993 requirements.*
- d) *The Mayor of Burwood write to the Mayor of Inner West, notifying them of Burwood Council's decision.*

The matter was formally considered by IWC at its meeting of 29 April 2025, and it was resolved to reject Burwood Council's proposal to amend the local government area. No specific reasons for the decision were provided. The report and recommendation of the IWC meeting is at **Attachment 2**.

In response to Council's 26 March 2025 resolution, Council appointed in October 2025 Pearson Planning Solutions to prepare Council's business case for submission to the NSW Boundaries Commission. The consulting service would work through the statutory steps with options for adjusting the Local Government Area (LGA) boundary to transfer a small number of properties in Croydon from the Inner West Council LGA to the Burwood LGA.

Proposal

Three options have been put forward for Council's consideration to amend the LGA boundary in respect of this matter.

Option 1

This option proposes to progress a "minimalist" option which largely restricts the LGA boundary amendment to properties under the direct ownership or control of PLC – this same option was tabled at Council's meeting on 26 March 2024. Option 1 is shown in Figure 1 below:

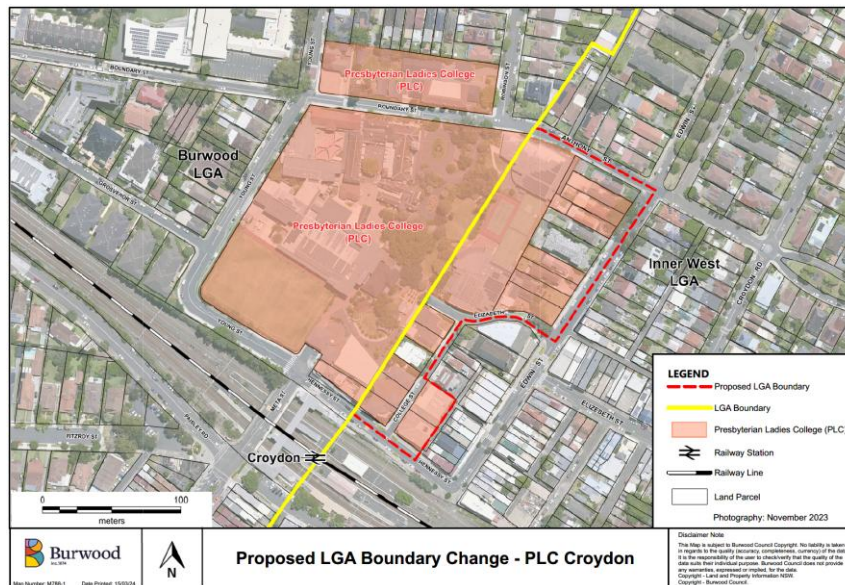


Figure 1: Burwood LGA Boundary adjustment – Option 1 (put forward by PLC)

Option 1 is the preferred option for progressing Council’s business case, as it has minimal impact, resolves the identified issue of a single site (PLC) being split across two LGAs, and provides a clear and consistent boundary alignment along property boundaries and street frontages. It also ensures that Croydon North Village can continue to be managed wholly within a single LGA, rather than being divided between two jurisdictions.

Option 2

Option 2 has the eastern boundary of the Burwood LGA running down the middle of Edwin Street. Whilst this option creates an even boundary alignment, it bisects the Croydon North Village in two, with properties on the western side of Edwin Road falling into Burwood LGA and those on the eastern side falling into Inner West LGA. Whilst it is acknowledged that the Croydon North Village is an eclectic mix of active shopfronts and properties which have been converted to more passive uses, it is not considered desirable to split Croydon North Village in two as any future planning initiatives for the centre would be made significantly more complex.

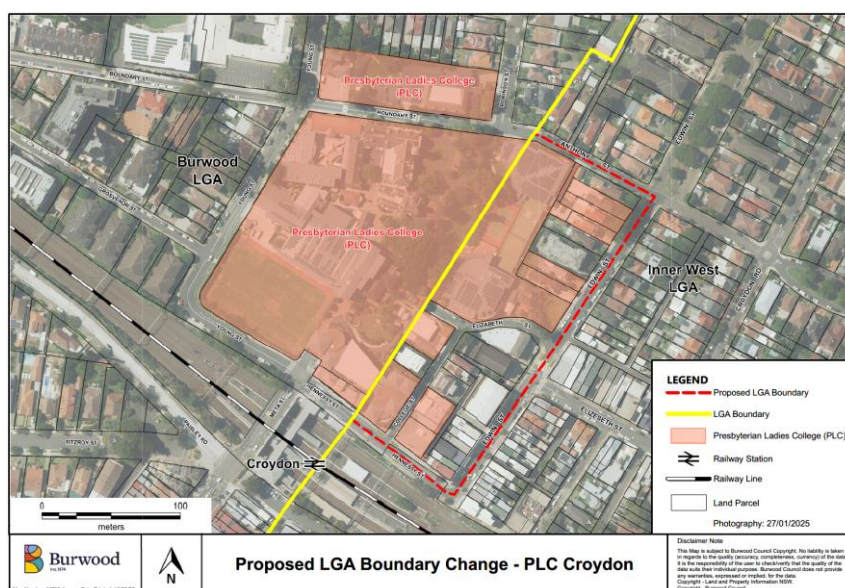


Figure 2: Burwood LGA Boundary adjustment – Option 2

Option 3

Option 3 is an additional option to those previously considered and has been proposed to avoid splitting Croydon North Village. This option follows the unnamed laneway between Edwin Street and Hordern Parade, ensuring that the entire Croydon North Village remains within a single LGA.

This option has been put forward for consideration in progressing Council’s business case, as it provides a clear and logical boundary alignment along existing property and street boundaries. Similar to Option 1, it enables Croydon North Village to be managed wholly within one LGA, rather than being divided between two jurisdictions.

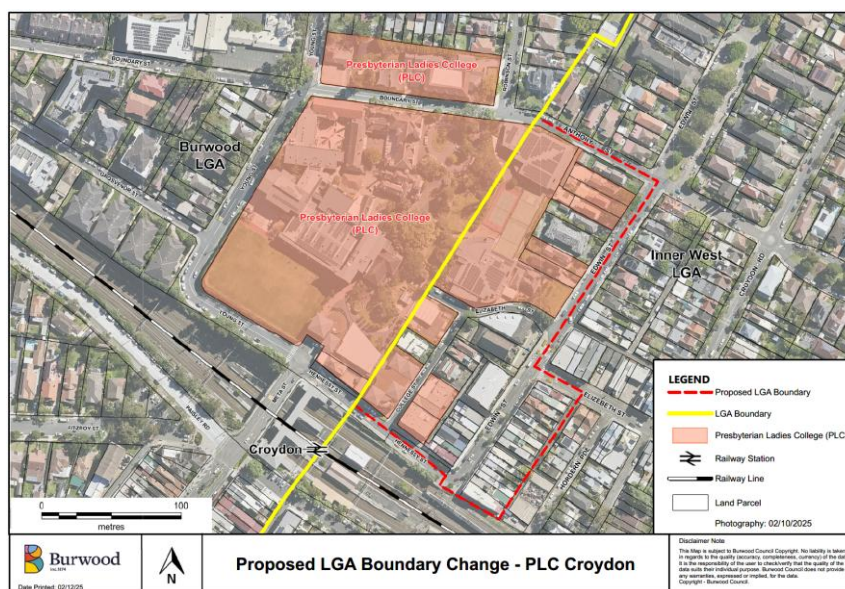


Figure 3: Burwood LGA Boundary adjustment – Option 3

Properties Affected

Under all three options, there are very few properties moving from Inner West LGA to Burwood LGA as shown in the table below, and in all options PLC is the major landowner.

OPTION	# OF PROPERTIES MOVING INTO BURWOOD LGA	# OF THOSE PROPERTIES OWNED BY PLC
OPTION 1	20	16
OPTION 2	33	16
OPTION 3	49	16

Consultation

Council’s consultant has had preliminary discussions with the NSW Office of Local Government (OLG) and PLC regarding the proposal, receiving a positive response from both.

A matter that needs to be reported on when referring any boundary adjustment proposal to the Minister for Local Government is the response and sentiments of residents and ratepayers to the proposal. This is mandated by section 263(3)(d) of the *NSW Local Government Act*.

Discussions with OLG confirm that with a relatively minor boundary adjustment such as the three options identified earlier in this report, it is necessary to focus any consultation on those directly affected by the proposal, essentially the owners and residents of the properties proposed to move LGAs.

Should Council adopt the preferred Option 1 as recommended, it is noted that more than two-thirds of the affected properties are owned by PLC, which is fully supportive of the proposed boundary adjustment. Accordingly, public consultation should be focused on the remaining four affected property owners and/or residents, who may not yet be aware of the proposal. These properties are currently located within the Inner West LGA.

Council's 2025-26 Burwood Community Satisfaction Survey, which is conducted every two years, was undertaken in October and November 2025 and involved a random telephone survey of 351 residents living within the Burwood Local Government Area, conducted via both landline and mobile phones. In this survey, additional questions which have not been asked in previous surveys were put forward, including the following in relation to any proposed LGA boundary change:

Burwood Council is investigating a modification to the boundary in Croydon, between Burwood and Inner West Councils, to establish a clearer dividing line along a road and ensure all properties, including PLC Sydney (The Presbyterian Ladies' College), are located wholly within one council area. How supportive, if at all, are you of this proposal?

Results to this question show that 90% of residents are at least somewhat supportive of the proposal to modify the Boundary in Croydon, between Burwood and Inner West Councils, to establish a clearer dividing line.

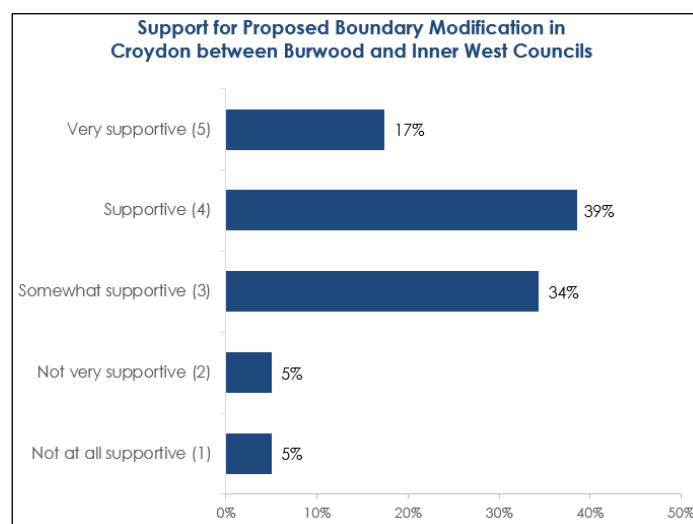


Figure 4: Breakdown of responses to boundary adjustment question in Burwood Council Community Satisfaction Survey 2025 – 2026 (December 2026, Source: Micromex)

Further engagement and consultation are proposed to be carried out as follows:

1. Upload information on Council's *Participate Burwood* webpage regarding the proposal, with an opportunity for all residents to provide comments via the online portal. This will ensure that the broader community is notified of the proposal. Notification of the proposal could also be promoted on Council's social media platforms directing them to the *Participate Burwood* webpage.
2. Notify all property owners and residents via mail with a 500m radius which would cover both the Burwood and Inner West LGAs, advising of the proposed LGA boundary adjustment, outlining the process for consideration and approval of the proposal, including the role of the Minister for Local Government and Boundaries Commission and opportunities for residents to also interact with that process.
3. Council directly notifies the property owners and occupiers of the properties which are proposed to move from Inner West LGA to Burwood LGA. The notification would outline the reasons for the proposed boundary adjustment and provide a contact number for people to find

out more about the proposal and answer any questions or concerns they may have. Doorknocking of these properties would also be undertaken to ensure residents are adequately notified.

4. Notwithstanding Inner West Council's initial rejection of the proposed boundary adjustment, direct consultation will be undertaken, including the issuance of engagement letters to the Council.

Planning or Policy Implications

Council needs to prepare a Business Case for the proposed boundary adjustment for submission to the Minister for Local Government. As part of his consideration of the matter, the Minister will refer the proposal to the Boundaries Commission for examination and report prior to making a recommendation to the Governor as to whether the boundary adjustment should proceed. The Boundaries Commission, in its examination of the proposal, will hold a public hearing if directed to do so by the Minister or at its own discretion with the approval of the Minister.

One of the key matters that the Boundaries Commission is required to examine and report on to the Minister by virtue of Section 263(3)(d) of the LG Act, is the attitude of residents and ratepayers of the (local government) areas concerned regarding the proposal. Consequently, it is important that the Business Case includes some measure of this – notwithstanding that the Boundaries Commission is likely to test this itself through its public hearing process.

Financial Implications

Council is currently compiling information on any financial implications of the proposed boundary adjustment. There will be a small increase in rates income but also a commensurate increase in servicing and asset maintenance costs. This will be detailed in the post-public exhibition report to Council and will form part of the business case as required by the Local Government Act. Any servicing costs for Council related to PLC will also be confirmed in the post-public exhibition report to Council. As part of the engagement letters to IWC, Council may also seek specific financial and asset management information from IWC.

Options

Options 1, 2 and 3 are presented for Council's consideration.

This report recommends Option 1, being the original option previously considered, which avoids splitting Croydon North Village.

Option 1 is the preferred option for progressing Council's business case, as it has minimal impact, resolves the issue of a single site (PLC) being split across two LGAs, and provides a clear and consistent boundary alignment along property boundaries and street frontages. It also ensures that Croydon North Village can continue to be managed wholly within a single LGA, rather than being divided between two jurisdictions.

Conclusion

The report recommends a preferred amended boundary adjustment area and a proposed public exhibition and targeted consultation program. This will enable a post-exhibition report back to Council containing a detailed boundary adjustment proposal for submission to the Minister for Local Government.

Recommendation(s)

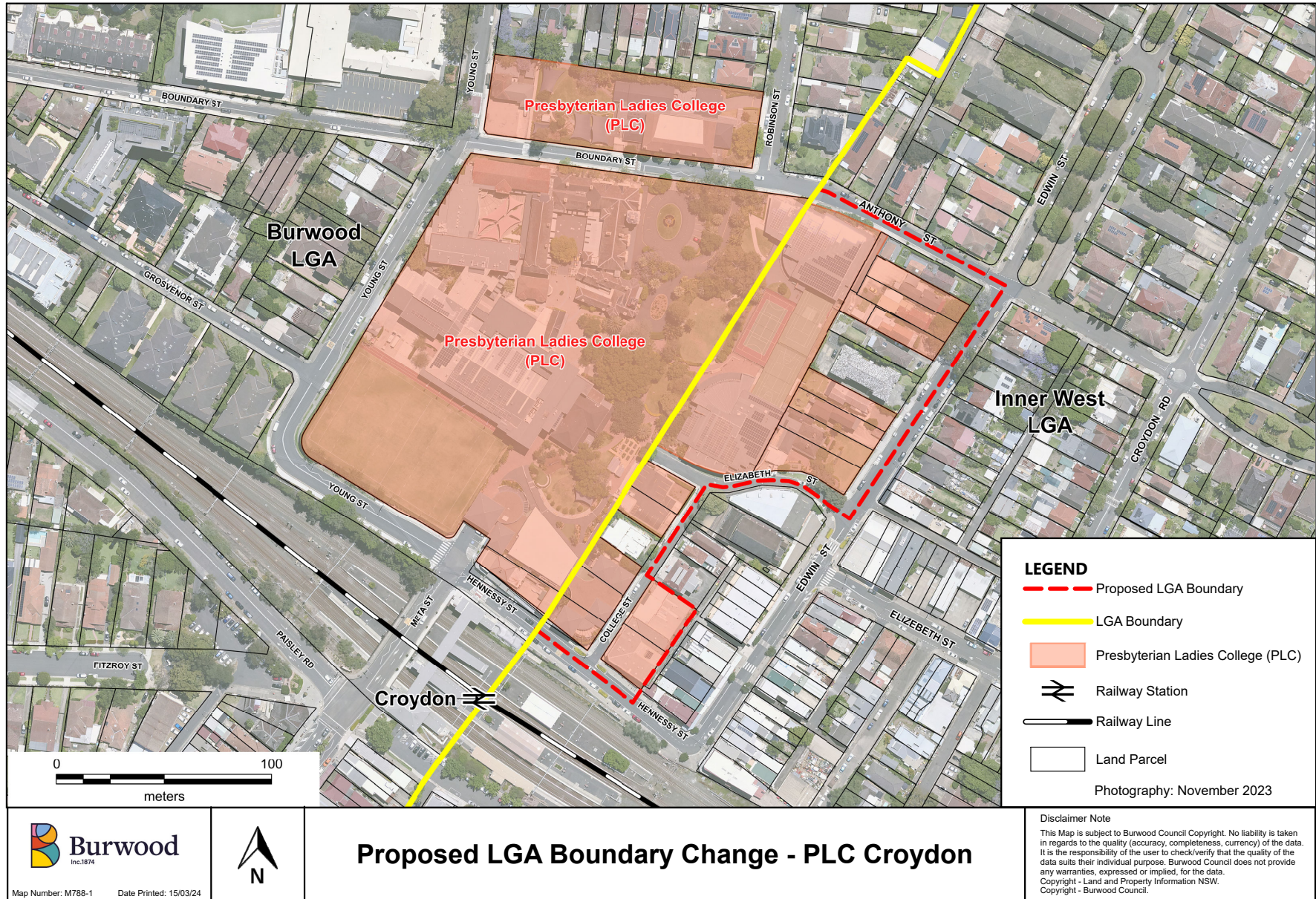
That:

- a) Council confirms it continues to have no in-principle objection to the proposed adjustment to the Local Government Area (LGA) boundary between Burwood and Inner West LGAs, as detailed in this report.
- b) Council endorses the updated Option 1 as the preferred LGA boundary adjustment to be progressed with the Minister for Local Government and the NSW Office of Local Government.
- c) The General Manager continues the LGA boundary adjustment process in accordance with the *Local Government Act 1993* to amend the boundary between the Burwood and Inner West LGAs, as per Option 1 detailed in this report.
- d) Council notes and endorses the commencement of the community engagement and consultation program identified in this report.
- e) The General Manager provides regular updates on this matter as Council progresses through the requirements of the *Local Government Act 1993*.
- f) The Mayor of Burwood writes to the Mayor of Inner West, notifying them of Burwood Council's decision.

Attachments

- 1 [↓](#) PLC's proposed boundary adjustment
- 2 [↓](#) Inner West Council Boundary Adjustment Council Meeting Minutes

PLC's proposed boundary adjustment



Item Number 32/26 - Attachment 2

Inner West Council Boundary Adjustment Council Meeting Minutes



Council Meeting
29 April 2025

Item No: C0425(1) Item 9
Subject: BURWOOD COUNCIL PROPOSED BOUNDARY CHANGES AROUND PRESBYTERIAN LADIES COLLEGE CROYDON
Prepared By: Matthew Pearce - General Counsel
Authorised By: Peter Gainsford - General Manager

RECOMMENDATION

That Council write to Burwood Council rejecting their proposal to amend the Local Government boundary at Croydon.

STRATEGIC OBJECTIVE

This report supports the following strategic directions contained within Council's Community Strategic Plan:

5: Progressive, responsive and effective civic leadership

EXECUTIVE SUMMARY

Burwood Council is proposing an adjustment to the Local Government Area (LGA) boundary between Croydon (currently Inner West Council) and Burwood Council.

The primary objective of Burwood Council's proposal outlined in their Mayoral Minute is to consolidate the majority of Presbyterian Ladies College's (PLC) facilities within the Burwood LGA. Burwood Council states this aims to address administrative and logistical complexities for the school arising from the current division of its land between the two council areas, potentially streamlining traffic management, planning, development applications, and advocacy for PLC.

There are 52 properties currently within the Inner West LGA affected by the Burwood Council proposed boundary change (10 of which are owned by The Presbyterian Church NSW Property Trust).

It is recommended that Council write to Burwood Council advising that it doesn't support the boundary change.

DISCUSSION

Burwood Council is proposing an adjustment to the LGA boundary between Croydon (currently Inner West Council) and Burwood Council. Presbyterian Ladies College, Sydney (PLC Sydney) operates across multiple parcels of land at 1 Meta Street, Croydon within both the Inner West LGA and Burwood LGA.

The primary objective of Burwood Council's proposal is to consolidate the majority of PLC's facilities within the Burwood LGA. Burwood Council states this aims to address administrative and logistical complexities for the school arising from the current division of its land between the two council areas, potentially streamlining traffic management, planning, development applications, and advocacy for PLC.

Burwood Council's initial consideration involved a proposed adjustment shown in *Attachment 1*. Subsequently, a revised proposal, expanding the number of Inner West properties impacted by their proposal is detailed an amended boundary in *Attachment 2*.

The item was considered by Burwood Council on 25 March 2025 (Item MM3/25) to progress the LGA boundary adjustment process based on the revised proposal in *Attachment 2*, which increases the proposed Boundary changes to impact more Inner West properties.

The General Manager of Burwood Council has written to Inner West Council advising of a Mayoral Minute where Burwood Council resolved as follows:

- a) Council confirms it has no in-principle objections to the proposed adjustment to the Local Government Area boundary between Burwood and Inner West Local Government Areas as shown in *Attachment B* of this report.
- b) The General Manager formally commence the Local Government Area boundary adjustment process in accordance with the NSW Local Government Act 1993 to amend the boundary between Burwood and Inner West Council Local Government Areas, as shown in *Attachment B* of this report.
- c) The General Manager provide regular updates on the matter as Council progresses through the NSW Local Government Act 1993 requirements.
- d) The Mayor of Burwood write to the Mayor of Inner West, notifying them of Burwood Council's decision.

Although this is not mentioned in the Burwood Council Mayoral Minute it is important to note that Inner West Council previously considered a report in September 2020 for the part sale of Elizabeth Street Croydon adjacent to PLC. This was subject to the approval of a State Significant Development Application removing the on-street parking for 5-6 vehicles) and incorporate the land into the school site, providing for up to 29 basement car parking spaces which would be an increase of 12 spaces from the current 17 open hardstand car parking spaces already on the adjacent land.

Upon consideration of this report Inner West Council resolved as follows:

That Council does not support the partial road closure of Elizabeth St Croydon, and does not support the Subsequent sale to PLC.

PLC have since lodged a Pre Development Application for demolition of the existing residential developments at 116-118 Edwin Street and construction of three storey educational building and a new driveway access from Edwin Street which council responded to in August 2024.

There are 52 properties currently within the Inner West LGA affected by the Burwood Council proposed boundary change (10 of which are owned by The Presbyterian Church NSW Property Trust). The increased plan also includes all of Elizabeth Street from Edwin Street and all of College Street which subject to a resolution of Council and necessary approvals could be sold to PLC for a considerable sum.

Alternatively, it would be just as easy to expand the Inner West LGA to cover all of PLC school area and it wouldn't impact any property within the Burwood LGA as PLC campus covers the entire street frontage and would impact on no other property.

Item Number 32/26 - Attachment 2

Inner West Council Boundary Adjustment Council Meeting Minutes

It is recommended that Council write to Burwood Council advising that it doesn't support the boundary change.

Process for Boundary adjustments

The process for altering LGA boundaries, as outlined in Section 204 of the Local Government Act 1993, begins with a proposal for change. In this instance, Burwood Council's initiative to adjust the boundary between our councils constitutes this initial proposal, with two specific boundary options having been presented.

For this proposal to progress, Burwood Council is effectively required to develop a business case to submit to the Minister for Local Government (under Section 215).

Upon receiving the proposal, the Minister is obligated to give public notice of it (Section 216).

Following this public notification, Section 217 allows for representations to be made by interested parties. It is at this stage that Inner West Council would likely become formally involved, with a Council resolution potentially required to support any representation (either for or against the proposal).

If the Minister decides to proceed after considering these representations, the proposal must be referred to the Boundaries Commission for examination and a report (Section 218).

Ultimately, based on the Minister's recommendation, Section 218B of the Act allows the Governor to alter the boundaries of the affected LGAs (Burwood and Inner West Councils) by way of a proclamation.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the implementation of the proposed recommendations outlined in the report.

ATTACHMENTS

1. [↓](#) Proposed boundary changes 2024
2. [↓](#) Proposed boundary changes 2025

(Item 33/26) Integrated Planning and Reporting Documents – Delivery Program 2025-2029 (Year 2), Operational Plan and Budget (2026-2027), Statement of Revenue Policy, Draft Fees and Charges and Updated Resourcing Strategy – Endorsement for Public Exhibition

File No: 26/20143

Report by Director People & Performance

Summary

This report seeks Council's endorsement to publicly exhibit the suite of documents prepared following the annual review of the Delivery Program and the development of the 2026–2027 Operational Plan, including the draft Budget, Statement of Revenue Policy, Draft Fees and Charges, and updated Resourcing Strategy.

Operational Plan Objective

C.11.1 – Conduct Council business with transparency, accountability, compliance and probity that ensures community in confidence in decision making

P.43 – Plan, monitor and report on the delivery of services and initiatives in accordance with the Integrated Planning and Reporting Framework under the Local Government Act

A.101 – Undertake corporate planning and reporting

Background

The Local Government Act 1993 requires all NSW councils to prepare a four-year Delivery Program and an annual Operational Plan outlining the principal activities Council will undertake to deliver the strategies identified in the Community Strategic Plan.

Each year, the Delivery Program is reviewed, and a new Operational Plan is prepared, both of which are required to be publicly exhibited and adopted by Council. In addition, the Long-Term Financial Plan, which forms part of Council's Resourcing Strategy, must also be updated annually as part of the development of the Operational Plan. Accordingly, the following documents are submitted to Council for endorsement for the purpose of public exhibition:

- Delivery Program 2025-2029 (Year 2);
- Draft Operational Plan 2026-2027;
- Draft Budget 2026-2027 (contained within the Delivery Program 2025-2029);
- Draft Statement of Revenue Policy (contained within the Delivery Program 2026-2027);
- Draft Fees and Charges 2026-2027; and
- Updated Resourcing Strategy including the updated Long-Term Financial Plan.

It is noted that the Delivery Program 2025-2029 has been reviewed and updates have been made to the Our Priorities section for the 2026-2027 financial year and Our City Shaping Projects 2026-2027 to include updated information related to the Western Sydney Infrastructure Grants (WSIG) Program as well as minor typographical changes. Once Council considers any submissions from community members, the final suite of documents will be presented to Council at the June 2026 meeting for adoption.

Operational Plan

The Draft Operational Plan covers the period 1 July 2026 to 30 June 2027, and is a sub-set of the Delivery Program 2025-2029. The Operational Plan specifies the activities Council will undertake in Year 2 of the Delivery Program.

The Operational Plan must include the Statement of Revenue Policy, in accordance with the *Local Government Regulation 2021* (the Regulation).

Budget

In order to resource the activities identified in the Delivery Program and in the Operational Plan, Council has to develop a four-year Budget and an annual Budget, which in turn are part of Council's Ten Year Long Term Financial Plan.

The draft operating result for 2026/27 financial year is budgeted to be a deficit of \$1,418,000 before capital grants and contributions. The operating deficit is proposed to be a one off in nature, with Council forecast to return to an operating surplus in the following financial year. The deficit is primarily attributable to one off operational projects scheduled for completion in 2026/27.

Council will continue to deliver an extensive capital works program, including projects funded through the Western Sydney Infrastructure Grants Program. The total proposed value of capital works for the 2026/27 financial year is \$59,272,000, reflecting Council's ongoing commitment to infrastructure investment and community outcomes.

Highlights from the Statement of Revenue Policy

Rates

Revenue will be raised by way of general residential and non-residential rates, based on land values of all rateable properties in the Council area.

Council reviewed its rating category allocations to ensure charges are shared equitably and reflect the benefits delivered through Council spending. Following the review, business rating categories received a marginally higher share of the increase than residential categories.

The Estimated Rate Yield for 2026–2027 with the IPART - Rate Peg increase of 4.1% and proposed rates are shown in the following table:

2026/2027 RATING STRUCTURE WITH +4.1% IPART Rate Peg and Other Mandatory Adjustments						
RATE TYPE	CATEGORY	TOTAL NUMBER OF ASSESSMENTS	RATE IN THE DOLLAR	NUMBER MIN. RATE ASSESSMENTS	MINIMUM RATE \$	NOTIONAL YIELD \$
Ordinary	Residential	10,652*	0.00103890	4,970*	\$1,352.61	\$19,279,885
Ordinary	Business A	431*	0.00223046	162*	\$1,479.18	\$1,948,020
Ordinary	Business B	41	0.00322595	2	\$1,479.18	\$761,140
Ordinary	Business C	29	0.00318423	2	\$1,479.18	\$616,541
Ordinary	Business D	42	0.00784974	4	\$1,892.25	\$3,636,091
Ordinary	Residential Town Centre	3,888	0.00093851	3,848	\$1,724.97	\$6,975,838
Ordinary	Town Centre - Minor Business	503	0.00272843	313	\$1,891.73	\$2,531,237
Total		15,586		9,301		\$35,748,752

The rates for 2026-2027 will be levied on land valuations supplied by the NSW Valuer General with a base date of 1 July 2025.

Council Additional Pensioner Rebate

Since 2018–2019 Burwood Council has offered extra pensioner rate rebates to eligible pensioners, in addition to other pensioner rates concessions. The amount of the Council additional rebate for the 2026–27 rating year will be \$125.

Residential Waste Service Charge

Residential waste service charges are made on an annual basis and are equal to the cost of providing residential waste removal and disposal, recycling and waste management education.

The *standard* Residential Waste service consists of a 120 litre bin, a 240 litre recycling bin, a 240 litre green waste bin and two general clean-ups per annum.

The *large* Residential Waste service consists of a 240 litre bin, a 240 litre recycling bin, a 240 litre green waste bin and two general clean-ups per annum.

In 2026-2027 it is proposed that the *standard* Residential Waste Service Charge will be set at \$664.00, representing an increase of \$60.00 compared to the 2025-2026 Residential Waste Service Charge.

In 2026-2027 it is proposed that the *large* Residential Waste Service Charge will be set at \$821.00.

The yield of the Residential Waste Service Charges is estimated to be \$10,458,607.

Refer to the Report to Council 'Fees and Charges Addition – New Standard 240 Litre Bin' for further explanation regarding charges for additional bins.

Proposal

That Council endorse the updated Delivery Program 2025–2029 (Year 2), Draft Operational Plan 2026–2027, Draft Budget 2026–2027, Draft Statement of Revenue Policy, Draft Fees and Charges 2026–2027 and updated Resourcing Strategy (including Long-Term Financial Plan) and authorise the General Manager to place the documents on public exhibition until 16 June 2026.

Consultation

The activities and projects identified in the Draft Operational Plan 2026–2027 have been informed by the priorities established by the community through the development of Burwood's Community Strategic Plan, Burwood2036, and continue the objectives and actions outlined in the adopted Operational Plan 2025–2026.

Subject to Council endorsement, the documents will be placed on public exhibition for a period of 28 days and made available on Council's website.

During the exhibition period, members of the public will be invited to make written submissions to Council. Following the close of the public exhibition period, Council will consider all submissions received prior to the adoption of the documents at the June 2026 Council Meeting.

Planning or Policy Implications

The Operational Plan and Budget are key accountability mechanisms for Burwood Council, with each Council required to implement the identified priorities within their term and regularly report its performance against those priorities back to the community.

Council reviews the Delivery Program each year, prior to preparing the Operational Plan, to ensure it is still moving in the right direction. As with any long term plan, major circumstances need to be

considered that might affect the prioritisation of activities and services, such as changes in legislation, a significant failure of infrastructure, a major flood etc.

It is important to note that where a Council wants to significantly change its Delivery Program, it must re-exhibit the document for public comment. A 'significant change' might include deleting proposed programs or activities changing the actions Council proposes to achieve a particular strategy.

From an operational perspective, the Draft Operational Plan and Draft Budgets are based on a realistic and current understanding of Council's capacity to deliver the targets identified for the next three years. Should Burwood Council's financial, staffing and/or capital resources change over the final two-year period of the Delivery Program, Council will be required to analyse its Delivery Program and, if necessary, review the priorities.

Financial Implications

The resourcing of the Draft Operational Plan 2026–2027 is detailed in the Draft Budget 2026–2027.

Conclusion

The Draft Operational Plan 2026–2027 and associated integrated planning and reporting documents have been prepared in accordance with the requirements of the Local Government Act 1993 and reflect Council's ongoing commitment to delivering the priorities and aspirations identified by the community through Burwood 2036.

Public exhibition of the documents will provide the community with an opportunity to review and provide feedback on Council's proposed activities, projects and financial direction for the coming year. Following the exhibition period, all submissions received will be considered prior to the final adoption of the documents by Council.

Recommendation(s)

1. That Council endorse the updated Delivery Program 2025-2029 (Year 2), the Draft Operational Plan 2026–2027, Draft Budget 2026–2027, Draft Statement of Revenue Policy 2026-2027 and updated Long-Term Financial Plan (included in Council's Resourcing Strategy) and place the documents on public exhibition for 28 days until 16 June 2026.
2. That Council endorse the Draft Schedule of Fees and Charges 2026–2027, and place the document on public exhibition.
3. That a notice of the public exhibition be published on Council's website and social media platforms inviting public submissions, and copies of the draft documents be made available on Council's website.
4. That following the public exhibition period, a report, including a summary of submissions received, be prepared for Council's consideration and adoption.

Attachments (See separate Attachments paper)

- 1⇒ Burwood Delivery Program 2025-2029 (Year 2) and 2026 - 2027 Operational Plan
- 2⇒ Burwood Resourcing Strategy 2026 - 2036

(Item 34/26) Fees and Charges Addition - New Standard 240 Litre Bin Allocation for Single Unit Dwellings

File No: 25/33003

Report by General Manager

Summary

At the Council meeting of 23 June 2025 it was resolved that:

1. Residential properties be permitted to apply for increased waste bin capacity in the form of a single 240 Litre bin, rather than having to request a second 120 Litre waste bin.
2. Staff review the Fees and Charges for increased waste bin capacity provided to residential properties compared with residential flat buildings

This report outlines a modification to the proposed Fees and Charges relating to additional waste bins and provides single unit dwellings with the option to request additional waste bin capacity in the form of a 240 litre bin.

Operational Plan Objective

A.70 – Deliver scheduled domestic and business kerbside waste and recycling collection service.

Background

Single-unit Dwellings (SUDs) can obtain additional general waste capacity by purchasing an additional 120L bin. There was no option in 2025/26 for SUDs to upgrade their service to a 240L general waste bin.

SUDs can obtain additional general waste capacity by purchasing an additional 120L bin for \$916 per bin (\$7.64 per litre of capacity).

Multi-unit dwellings (MUDs) can obtain additional General Waste capacity by purchasing an additional 120L bin or an additional 240L bin at a cost of \$916 for a 120L bin (\$7.64 per litre of capacity) and \$1,069 for a 240L bin (\$4.45 per litre of capacity).

There is a significant difference in the cost of obtaining an additional 120L general waste bin (\$7.64 per litre of capacity) and 240L general waste bin (\$4.45 per litre of capacity). As SUDs can only obtain the additional 120L general waste bin this was considered as potentially disadvantageous compared to MUDs residents.

Table 1 below outlines what optional services nearby Councils provide to residents in order to obtain additional general waste capacity and the associated cost.

Table 1

Council	Additional Capacity – SUDs		Additional Capacity – MUDs	
	120L waste bin	240L waste bin	240L WB	660L WB
Canada Bay Council	Not available	Not available	Not available	\$1,590.00
Sutherland Council	\$421.00	Not available	\$884.00	Not available
Inner West Council	Not available	Not available	Not available	Not available
Georges River Council	\$191.00	\$382.00	nil	nil
Burwood Council	\$916.00	Not available	\$1,069.00	\$2,393.00
Strathfield Council	\$893.00	Not available	Not available	Not available
Canterbury Bankstown Council	\$362.00	Not available	\$399.00	\$1,098.00
Cumberland Council	Not available	Not available	Not available	Not available
Parramatta Council	\$531.57	\$801.48	\$801.48	\$2,018.55

Proposal

As per the Council Resolution, it is recommended that SUDs be provided the option of additional general waste capacity by requesting a 240L general waste bin. This has been included in the 2026/27 Fees and Charges.

As per part 2 of the Council resolution a review of the fees and charges for additional waste capacity has also been undertaken.

As a result of the review of nearby councils' fees and charges, calculation of actual costs that would be incurred and the imbalance between SUDs and MUDs, the following fees and charges (Table 2) are proposed (as outlined in the proposed Fees & Charges tabled at this Council Meeting).

Table 2 – Proposed Fees and Charges 2026/27

Service	General waste	Recycling	Green	2025/26	2026/27
Residential – Standard	120L	240L	240L	\$604.00	\$664.00
Residential – Large	240L	240L	240L	n/a	\$820.94
Additional capacity	120L	-	-	\$916.00	\$461.97
Additional capacity	240L	-	-	\$1,069.00	\$618.94

Consultation

Consultation has been undertaken with internal staff. External consultation will be undertaken as part of the 28 day exhibition of the 2026/27 Fees and Charges.

Planning or Policy Implications

No Planning or Policy implications.

Financial Implications

Based on the number of 2025/26 services it is estimated the financial impact of reducing the fees and charges for additional capacity (120L and 240L general waste bins) will be approximately \$278,000. This has been factored into the proposed 2026/27 Budget, and will be included in the Waste Levy.

Conclusion

Following a review and comparative analysis for the provision of additional waste bins, it is proposed to introduce a new fee to allow single unit dwellings to obtain a 240-litre bin as a substitute for a 120 litre bin; and adjust Fees and Charges to balance pricing between residents in SUDs and MUDs in relation to the cost of purchasing additional general waste bin capacity.

Recommendation(s)

That Council receive and note the report.

Attachments

There are no attachments for this report.

(Item 35/26) Community Grants Program 2025/2026

File No: 26/19096

Report by Director Community Life

Summary

This report provides recommendations for the allocation of funding under Council's Community Grants Program 2025/2026 for consideration and approval by Council. Funding recommendations are outlined under Attachment 1 of this report.

A brief outcomes summary report outlining the community impact of the Community Grants Program 2024/2025 is also included under Attachment 3.

Operational Plan Objective

A.3 Deliver capacity building and funding initiatives to support the community sector, including the annual Community Grants, ClubGRANTS and the Councillor's Donation Programs.

Background

Burwood Council's annual Community Grants Program provides funding for programs, projects and events that address the identified social, cultural, recreational and environmental needs of the community and provide benefits to the residents of the Burwood Local Government Area (LGA).

This year, the total pool of funds available under the Program is \$80,000 with organisations able to apply for funding of up to \$5,000 per application. The funding allocation has been increased by \$20,000 compared to the previous year to support the implementation of the newly adopted *Creative Burwood Strategy 2025 – 2027*.

Proposal

The Community Grants Program 2025/2026 opened on 22 December 2025 and closed on Monday 23 March 2026. 38 applications were received requesting a total of \$175,403.50. Two applications were deemed ineligible.

An Internal Assessment Panel comprising staff from Council's Community and Culture Team along with subject matter expert input from Council's Community Safety, Library and Community Hub and City Strategy teams, assessed the applications received in accordance with the Community Grants Program Guidelines included under Attachment 2 of this report. The recommendations for funding were subsequently reviewed by the Director Community Life to ensure alignment with the Program Guidelines, Council's strategic priorities and identified community needs.

A total of 20 applications are recommended for funding, as outlined in the Assessment Panel Ranking Table included under Attachment 1. The Community Grants Program is a competitive process and reasons for not recommending funding for the remaining applications are also summarised in the attachment, including any projects deemed ineligible.

Following Council's decision all applicants will be notified of the outcome of their application. Unsuccessful applicants will be offered an opportunity for feedback and support, including information about other available grant opportunities, such as the Burwood ClubGRANTS Program, which closes on 31 May 2026.

Consultation

The Community Grants Program was actively promoted through Council's website, e-news and social media platforms, Council's Multicultural Advisory Committee, Disability Inclusion Advisory

Panel, local community and interagency networks, Council's community organisation databases and previous grant recipients from December 2025 to March 2026.

Grant Support Program

To support applicants, Council delivered a suite of grant supports including:

- **Grants Information Sessions** - two information sessions were provided on 4 and 17 February 2026 (one face to face daytime session and one online evening session). An interpreter was available upon request for each session. Participants received information about funding priorities, assessment criteria, how to address the guidelines and provide realistic budgets, and the grant assessment process. Nine (9) participants attended the information sessions, with positive feedback received from attendees.
- **Grant Writing Workshop** - a 3-hour, grant writing workshop was held on 25 February 2026. Participants were provided with practical skills support and resources to develop and write their grant applications. Representatives from thirteen (13) community organisations attended the workshop with 100% of attendees 'Highly Satisfied' or 'Satisfied' with the workshops and support provided.
- **1:1 Feedback/Advisory Desks** - phone or face-to-face sessions were available enabling applicants to get feedback on their draft application, discuss their project idea, check eligibility or ask questions. Five (5) organisations accessed the Advisory Desk service.
- **Grant Enquiries via Email/Phone** – Nine (9) organisations were supported with phone or email enquiries.

Planning or Policy Implications

All applications submitted under the Community Grants Program 2025/26 have been assessed in accordance with the eligibility, funding priorities and assessment criteria outlined in the Community Grants Program Guidelines included under Attachment 2. The report recommendations also meet the legislative requirements prescribed under Section 356 of the *Local Government Act 1993*.

A review of the Community Grants Program Guidelines will be undertaken prior to the release of the 2026/27 Program to establish two distinct funding streams - one focused on support for community services and community development initiatives, and the other dedicated to supporting local arts, cultural and event-based projects.

Financial Implications

Funding of \$80,000 for the Community Grants Program is available within the approved Operational Budget 2025/26.

As the total funding available is limited, it is recommended that 8 applications receive partial funding. This approach is based on an assessment of the budgets submitted and will allow the program to support a greater number of community projects and achieve broader community benefit.

Options

Council can opt to endorse the funding recommendations outlined in this report or amend the funding allocations. A funding source must be identified should Council opt to grant additional funds beyond the \$80,000 funding pool available.

Conclusion

The 20 applications recommended for funding under the Community Grants Program 2025/26 aim to deliver significant community benefits across the Burwood Local Government Area. The recommendations for funding are submitted for Council's consideration and adoption.

Recommendation(s)

That Council:

1. Approves the 20 applications recommended for funding as outlined under Attachment 1 and allocates \$80,000 from the Community Grants Program budget 2025/26.
2. Advises all applicants of the outcome of their application and provides feedback and support to applicants that were unsuccessful.

Attachments

- 1 [↓](#) Schedule of Community Grants Program 2025/26 Applications - Internal Assessment Panel Rankings and Recommendations
- 2 [↓](#) Community Grants Program Guidelines 2025-26
- 3 [↓](#) Community Grants Program 2024/25 Outcomes Summary Report

(Item 36/26) Exhibition of NSW Government Draft Statewide Community Consultation Plan

File No: 26/20532

Report by Director City Strategy

Summary

The NSW Government has placed a Draft Statewide Community Participation Plan (CPP) on public exhibition (**Attachment 1**).

The draft Plan proposes a single, standardised framework for community participation in planning matters across NSW and would replace Burwood Council's current Community Participation Plan (**Attachment 2**) for planning matters.

The reform looks to shift community participation earlier in the planning process, introduces consistent exhibition and notification timeframes across councils, and removes notification for complying development certificates and many development application land use types that fully comply with planning controls.

This report seeks Council's endorsement to prepare and lodge a submission to the NSW Government on the draft statewide CPP noting that the proposed changes will have impacts on the manner in which Council undertakes engagement and seeks feedback for planning and development matters.

Operational Plan Objective

- C.10 A well-informed community active in civic life, local planning and decision making
- C.11.1 Conduct Council business with transparency, accountability, compliance and probity that ensures community confidence in decision making

Background

Under the existing community engagement framework for planning and development matters, each council in NSW maintains its own Community Consultation Plan (CPP), resulting in over 120 different approaches to notification and exhibition across the State.

This has created inconsistency and confusion for residents and applicants, particularly where similar development types are treated differently between council areas.

Burwood Council currently manages community consultation within the Community Engagement Strategy 2023–2026.

The NSW Government is proposing a single statewide CPP to apply to all councils and planning authorities. The stated objectives of the reform are to:

- improve consistency and certainty
- apply a proportional approach to community participation
- reduce duplication and delays for low-impact development
- strengthen community involvement earlier, at the strategic planning stage

The draft statewide CPP prescribes when notification and exhibition must occur and may not occur. Councils will continue to determine how engagement is undertaken through their Community Engagement Strategies on matters council will be permitted to engage on.

Proposal

The key elements of the draft Statewide Community Participation Plan (CPP) propose:

- longer and more consistent exhibition periods for strategic planning documents;
- a standard maximum notification period of 14 days for most local development applications;
- broader exemptions from notification and exhibition for low-impact development that fully complies with planning controls; and
- a mandatory, applicant-led seven-day pre-commencement notification for certain development that is no longer subject to exhibition.

These changes place greater emphasis on community participation at the strategic planning stage, when planning controls are established, rather than at the individual development application stage.

Table 1 - Burwood current practice vs draft statewide CCP – Strategic Policy

Planning function	Current Burwood standard	Draft statewide CPP
Regional & District Strategic Plans	Variable	60 days mandatory minimum
Local Strategic Planning Statement (LSPS)	28 days	60 days (now mandatory minimum)
Masterplans for urban renewal areas	28 days	42 days
Planning Proposals / LEP amendments	28 days	28 days minimum (subject to Gateway) unless masterplan has previously been exhibited then exempt.
Development Control Plans	28 days	28 days (mandatory minimum)
Infrastructure Contributions Plans	28 days	28 days (mandatory minimum)

Table 2 – Burwood current practice vs draft statewide CCP – Development Applications (including DA's, Modifications & Review Applications)

Development type	Current Burwood practice	Draft statewide CPP
State Significant Development (SSD)	N/A	28 days standard; 14 days for some targeted housing
Regionally Significant Development	Up to 28 days	Minimum of 14 days
Development involving: Designated development Nominated integrated development Threatened species development Environmental Impact Statement	Up to 28 days	Minimum 28 days
Most local development applications	10–21 days (varies by type)	14 days standard maximum
High-impact or council-related development	Up to 28 days	28 days (unchanged)
Low-impact development fully complying with controls	Often notified	Exempt from exhibition and notification

Residential flat buildings & shop-top housing (fully complying)	Notified	Exempt from exhibition and notification + 7 day pre-commencement notice
Exempt / complying development	Not notified	7-day pre-commencement notice only

The 7-day notice is information-only and does not provide a right to object or reopen an approval.

The notification is issued by applicants and is not a Council action.

Table 3 - Development types proposed to be exempt (not permitted) from exhibition and notification

Development category	Examples of development types that will not require notification
Residential and related development	<ul style="list-style-type: none"> • Alterations and additions to dwellings • Internal alterations • New single and two-storey dwellings • Dual occupancies • Ancillary development such as pools and sheds; • Boundary adjustments • Secondary dwellings • Demolition • Residential flat buildings • Shop-top housing
Heritage development	<ul style="list-style-type: none"> • Heritage items – minor works that do not adversely impact the heritage significance of the item and are located behind the front façade
Commercial development	<ul style="list-style-type: none"> • Alterations and additions • Change of use • Take-away food and drink premises • Kiosks • Roadside stalls • Signage
Community, health, education and infrastructure	<ul style="list-style-type: none"> • Internal and external alterations • Environmental facilities • Environmental protection works
Subdivision and strata	<ul style="list-style-type: none"> • Strata and stratum subdivision • Boundary adjustments
Other low-impact applications	<ul style="list-style-type: none"> • Minor modifications • Review applications with minimal environmental impact • Certain tree removals

Key Benefits and Risks

Potential benefits

- Greater opportunity for the community to influence land-use and development outcomes early
- Consistent and predictable notification rules across NSW
- Reduced administrative workload for low-impact development

Key risks

- Loss of community input on specific developments

- Loss of awareness of development proposals
- Community frustration where residents expect notification of all nearby development but no longer provided
- Misunderstanding of the 7-day pre-commencement notice as a consultation opportunity
- Increased importance of early compliance checking at application lodgment

Policy Implications

The draft statewide CPP has the following implications for Burwood Council:

- Council's Community Engagement Strategy 2023–2026 would continue to guide engagement methods, but cannot vary statutory timeframes but will need to be updated
- Greater emphasis will be placed on early engagement for LSPSs, LEPs and other strategic planning work
- Reduction in community engagement for specific CDC and DAs reducing awareness

The proposed approach aligns with broader planning system reforms that seek to embed proportionality and earlier engagement in the planning process, while reducing regulatory burden for low-impact development.

Financial Implications

There are no immediate financial implications arising from the draft CPP. Over time, reduced notification requirements for low-impact development may result in operational efficiencies. However, there may be an increased need to respond to community complaints or potential legal challenges arising from reduced awareness or limited opportunities for community input into decision-making processes.

Consultation

The draft statewide Community Participation Plan and discussion paper (**Attachment 3**) is currently on public exhibition. The consultation is open to both industry and the community to comment.

Submissions close on **3 June 2026** and are to be lodged directly with the NSW Department of Planning, Housing and Infrastructure.

It is recommended that a targeted community consultation process be adopted by Council to inform the community of the potential change to exhibition and notification processes including:

- An update in Mayoral newsletter
- Information be provided on council website and channels
- Information on Council's DA tracker on the proposed changes and how to make a submission
- An information sheet be included in new development applications that are notified during the draft policy exhibition period

Conclusion

The draft statewide CPP represents a significant shift in how community participation is structured across NSW. While the reform improves consistency and emphasises early strategic engagement, it also changes long-standing expectations about development application notification.

A Council submission provides an opportunity to highlight local considerations, including community expectations and implementation risks.

Recommendation(s)

That:

1. Council notes the contents of this report.
2. Council endorses the preparation and lodgement of a submission on the Draft Statewide Community Participation Plan.
3. Council officers implement targeted community communication to raise awareness of the NSW Government's proposed changes to community engagement and participation in planning and development during the exhibition period.

Attachments (See separate Attachments Paper)

- 1⇒ Draft Statewide Community Participation Plan
- 2⇒ Burwood-Council-Community-Engagement-Strategy-2023-26
- 3⇒ Discussion Paper - Draft Statewide Community Participation Plan

(Item 37/26) Budget Review for Quarter Ending 31 March 2026

File No: 26/19899

Report by Director Corporate Services

Summary

The 2025–2026 Budget was adopted at the Council Meeting held on 24 June 2025 with a surplus of \$29,002,000, with the operating result before capital grants and contributions forecast to be a surplus of \$37,000.

The following Statement of Budget Income and Expenditure identifies a forecast surplus of \$28,097,000 as at 31 March 2026, with the operating result before capital grants and contributions forecast to be a deficit of \$2,592,000.

Operational Plan Objective

2.3.1 Identify and maintain additional revenue sources to ensure financial sustainability

Background

This report includes the budget forecast for the Income Statement, which is prepared using both external and internal reporting consolidations to enhance the transparency and consistency of financial information. The Income Statement forms part of a suite of documents that must be presented to Council on a quarterly basis, in accordance with Clause 202(3) of the Local Government (General) Regulation 2021. Collectively, these are referred to as the Quarterly Budget Review Statements (QBRS).

Council's budget is developed on a program basis, forecasting expected operating and capital income and expenditure for the financial year. To support its budget, Council also draws on funds held in reserve from prior years, including Section 7.12 Local Infrastructure Contributions and Internally Restricted Reserves.

In addition, the Local Government Code of Accounting Practice and Financial Reporting requires Council to prepare its General Purpose Annual Financial Reports in accordance with the Australian Accounting Standards. As a result, Council must use a general purpose reporting format when presenting its financial information.

This requires Council to:

- Implement full accrual accounting, including the capitalisation of infrastructure assets.
- Prepare consolidated financial statements that incorporate all functions and entities under the Council's control.
- Shift the accounting focus from the fund result for the year (i.e. changes in working funds) to the gain or loss from ordinary activities.

These requirements apply when preparing the Annual Financial Reports as at 30 June each year. However, during the budget process, Council continues to focus on the funding result rather than the full accrual financial outcome.

At year-end, the financial result is determined, audited, and presented in Council's Annual Report, which includes both the Financial Reports and the Auditor's Report.

Summary of Movements

A summary of Council's revised budget for 2025/26 have been included in this report:

	Original Budget 2025/26 '000	Recommended September Changes '000	Recommended December Changes '000	Recommended March Changes '000	Revised Budget '000
Income – Operating	70,003	(534)	150	0	69,619
Expenditure – Operating	69,966	1,320	925	0	72,211
Surplus/(Deficit) – before capital grants and contributions	37	(1,854)	(775)	0	(2,592)
Income – Capital	28,965	1,454	270	0	30,689
Surplus/(Deficit)	29,002	(400)	(505)	0	28,097
Expenditure - Capital	33,198	2,097	16,420	0	51,715
Reserve Transfers	2,530	(1,770)	(11,897)	0	(11,137)

For quarter ending March 2026 there has been no movements.

QBRs Financial Overview for quarter ended 31 March 2026

				Approved Changes							
		Previous Year Actual 2024/25	Original Budget 2025/26	Qtr 1 Review	Qtr 2 Review	Qtr 3 Review	Revised Budget	Recommended Changes for Council Resolution	Projected Year End Result 2025/26	Variance Original V Projected 2025/26	Actual YTD 2025/26
Net Operating Result before grants and contributions provided for capital purposes	General Fund	3,309	37	(1,854)	(775)	0	(2,592)	0	(2,592)	(2,629)	14,435
	Water Fund	0	0	0	0	0	0	0	0	0	0
	Sewer Fund	0	0	0	0	0	0	0	0	0	0
	Consolidated	3,309	37	(1,854)	(775)	0	(2,592)	0	(2,592)	(2,629)	14,435
Operating Results from continuing operations (with capital grants and contributions) excluding depreciation, amortisation and impairment of non financial	Consolidated	14,407	39,326	(400)	(505)	0	38,421	0	38,421	(905)	33,389
Borrowings	Total Borrowings	(3,860)	(3,577)	0	(5,000)	0	(8,577)	0	(8,577)	(5,000)	(4,466)
Liquidity	External Restrictions	20,024	22,331	(77)	(11,406)	0	22,304	0	22,304	(27)	10,586
	Internal Allocations	22,189	22,412	(1,693)	(491)	0	20,228	0	20,228	(2,184)	21,889
	Unallocated	11,554	11,554	0	11,897	0	11,995	0	11,995	441	25,532
	Total Cash and Cash Equivalents	53,767	56,297	(1,770)	0	0	54,527	0	54,527	(1,770)	58,007
Capital	Capital Funding	21,110	33,198	2,097	16,420	0	51,715	0	51,715	(18,517)	24,709
	Capital Expenditure	21,110	33,198	2,097	16,420	0	51,715	0	51,715	(18,517)	24,709
	Net Capital	0	0	(0)	0	0	(0)	0	(0)	0	(0)
		Opening Balance As at 1 July 2025	Total Contributions Received As at this Q	Total Interest Earned As at this Q	Total Expended As at this Q	Total Borrowings (to)/from As at this Q	Held as Restricted Asset As at this Q	Cumulative balance of internal borrowings (to)/from As at this Q			
Developer Contributions	Total Developer Contributions	16,435	2,253	0	11,505	0	7,183	0			

Income and Expenses Budget Review for quarter ended 31 March 2026

	Previous Year Actual 2024/25	Original Budget 2025/26	Approved Changes			Revised Budget	Recommended Changes for Council Resolution	Projected Year End Result 2025/26	Variance Original V Projected 2025/26	Actual YTD 2025/26
			Qtr 1 Review	Qtr 2 Review	Qtr 3 Review					
INCOME										
Rates & Annual Charges	40,942	43,824	0	0		43,824	0	43,824	0	43,922
User Charges & Fees	11,128	9,762	0	0		9,762	0	9,762	0	8,109
Other Revenues	7,170	7,361	(665)	0		6,696	0	6,696	(665)	5,564
Grants & Contributions - Operating Purposes	3,143	3,336	131	150		3,617	0	3,617	281	2,200
Grants & Contributions - Capital Purposes	1,031	28,965	1,454	270		30,689	0	30,689	1,724	8,644
Interest & Investment Revenue	3,156	2,350	0	0		2,350	0	2,350	0	2,175
Other Income	3,006	2,940	0	0		2,940	0	2,940	0	2,538
Net Gain from the disposal of assets	0	430	0	0		430	0	430	0	33
Net share of interest in Joint Ventures	0	0	0	0		0	0	0	0	0
TOTAL INCOME FROM CONTINUING OPERATIONS	69,576	98,968	920	420	0	100,308	0	100,308	1,340	73,185
EXPENSES										
Employee Benefits & On-Costs	24,021	27,553	5	0		27,558	0	27,558	5	18,924
Materials & Services	28,686	30,412	1,315	925		32,652	0	32,652	2,240	19,458
Borrowing Costs	290	283	0	0		283	0	283	0	255
Other Expenses	1,164	1,394	0	0		1,394	0	1,394	0	1,159
Loss on Disposal of Assets	1,008	0	0	0		0	0	0	0	0
Fair Value Decrement on Investment Properties	0	0	0	0		0	0	0	0	0
TOTAL EXPENSES FROM CONTINUING OPERATIONS excluding depreciation, amortisation and impairment of non financial assets	55,169	59,642	1,320	925	0	61,887	0	61,887	2,245	39,796
OPERATING RESULT FROM CONTINUING OPERATIONS excluding depreciation, amortisation and impairment of non financial assets	14,407	39,326	(400)	(505)	0	38,421	0	38,421	(905)	33,389
Depreciation & Amortisation	10,067	10,324	0	0		10,324	0	10,324	0	10,310
OPERATING RESULT FROM CONTINUING OPERATIONS	4,340	29,002	(400)	(505)	0	28,097	0	28,097	(905)	23,079
NET OPERATING RESULTS BEFORE GRANTS AND CONTRIBUTIONS PROVIDED FOR CAPITAL PURPOSES	3,309	37	(1,854)	(775)	0	(2,592)	0	(2,592)	(2,629)	14,435

Capital Budget Review Statement for quarter ended 31 March 2026

	Previous Year Actual 2024/25	Original Budget 2025/26	Approved Changes			Revised Budget	Recommended Changes for Council Resolution	Projected Year End Result 2025/26	Variance Original V Projected 2025/26	Actual YTD 2025/26
			Qtr 1 Review	Qtr 2 Review	Qtr 3 Review					
CAPITAL FUNDING										
Rates & other untied funding	1,388	6,775	(347)	0	0	6,428	0	6,428	347	4,366
Capital Grants and Contributions	8,431	21,137	1,388	270	0	22,795	0	22,795	(1,658)	3,530
Reserves - External Restrictions	7,488	4,028	50	11,150	0	15,228	0	15,228	(11,200)	11,430
Reserves - Internally Allocated	3,461	828	1,006	0	0	1,834	0	1,834	(1,006)	383
New Loans	0	0	0	5,000	0	5,000	0	5,000	(5,000)	5,000
Proceeds from sale of assets	342	430	0	0	0	430	0	430	0	0
Other - specify	0	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL FUNDING	21,110	33,198	2,097	16,420	0	51,715	0	51,715	(18,517)	24,709
CAPITAL EXPENDITURE										
WIP	0	0	0	0	0	0	0	0	0	0
New Assets	2,494	7,659	(200)	270	0	7,729	0	7,729	(70)	2,443
Asset Renewal	9,916	25,539	2,297	0	0	27,836	0	27,836	(2,297)	6,116
Other - Property Acquisition	8,700	0	0	16,150	0	16,150	0	16,150	(16,150)	16,150
TOTAL CAPITAL EXPENITURE	21,110	33,198	2,097	16,420	0	51,715	0	51,715	(18,517)	24,709
NET CAPITAL FUNDING - SURPLUS/DEFICIT	0	0	(0)	0	0	(0)	0	0	0	(0)

Contributions Budget Review Statement for quarter ended 31 March 2026

	Opening Balance As at 1 July 2025	Contributions Received			Total Interest Earned As at this Q	Total Expended As at this Q	Total Borrowings (to)/from As at this Q	Held as Restricted Asset As at this Q	Cumulative balance of internal borrowings (to)/from As at this Q
		Total Cash Received As at this Q	Total Non-Cash Land Received As at this Q	Total Non-Cash Other Received As at this Q					
Burwood Local Infrastructure Plan	497	2,253	-	-	-	355	-	2,395	-
s7.4 Planning agreements	15,938	0	-	-	-	11,150	-	4,788	-
Total Developer Contributions	16,435	2,253	0	0	0	11,505	0	7,183	0

Cash and Investments for quarter ended 31 March 2026

	Previous Year Actual 2024/25	Original Budget 2025/26	Approved Changes			Revised Budget	Recommended Changes for Council Resolution	Projected Year End Result 2025/26	Variance Original V Projected 2025/26	Actual YTD 2025/26
			Qtr 1 Review	Qtr 2 Review	Qtr 3 Review					
Total Cash, Cash Equivalent and Investment Securities	53,767	56,297	(1,770)			54,527	0	54,527	(1,770)	58,007
EXTERNAL RESTRICTIONS										
Developer Contributions	16,435	19,481	(50)	(11,406)	0	19,481	0	19,481	0	7,001
Unexpended Grants	65	65	(27)	0		38	0	38	(27)	61
Domestic Waste Reserve	3,252	2,513	0	0		2,513	0	2,513	0	3,252
Stormwater Management Charge	272	272	0	0		272	0	272	0	272
TOTAL EXTERNAL RESTRICTIONS	20,024	22,331	(77)	(11,406)	0	22,304	0	22,304	(27)	10,586
INTERNAL RESTRICTION										
Plant & Vehicle Replacement	1,704	1,606	(365)	28		1,269	0	1,269	(337)	1,596
Employees Leave Entitlements	1,171	1,171	0	0		1,171	0	1,171	0	1,171
Financial Assistance Grant	787	787	0	0		787	0	787	0	787
Election Reserve	144	194	0	0		194	0	194	0	194
WHS Incentive Rebate Reserve	246	246	(246)	0		0	0	0	(246)	144
Parking Meters	102	202	0	0		202	0	202	0	202
Property Reserve	221	322	0	0		322	0	322	0	322
Woodstock Community Building	287	287	0	0		287	0	287	0	287
Future Property Investment	27	97	0	0		97	0	97	0	97
Project Carryovers	1,082	1,082	(1,082)	0		0	0	0	(1,082)	671
Deposits & Bonds	6,077	6,077	0	0		6,077	0	6,077	0	6,077
LATMs	294	294	0	0		294	0	294	0	294
Insurances	150	150	0	0		150	0	150	0	150
Local Environmental Plan	519	519	0	(519)		0	0	0	(519)	519
Property Maintenance	1,271	1,271	0	0		1,271	0	1,271	0	1,271
Park Upgrades	165	165	0	0		165	0	165	0	165
Enfield Aquatic Centre Maintenance / Capital Improv	263	263	0	0		263	0	263	0	263
Business Continuity	600	600	0	0		600	0	600	0	600
Contract Liabilities (AASB 15 / AASB 1058)	5,685	5,685	0	0		5,685	0	5,685	0	5,685
Contract Liabilities - Revenue Receivd InAdv	1,146	1,146	0	0		1,146	0	1,146	0	1,146
Infrastructure - SRV	188	188	0	0		188	0	188	0	188
Miscellaneous	60	60	0	0		60	0	60	0	60
TOTAL INTERNAL RESTRICTIONS	22,189	22,412	(1,693)	(491)	0	20,228	0	20,228	(2,184)	21,889
TOTAL RESTRICTIONS	42,213	44,743	(1,770)	(11,897)	0	42,532	0	42,532	(2,211)	32,475
UNRESTRICTED CASH	11,554	11,554	0	11,897	0	11,995	0	11,995	441	25,532

Contracts Listing

Contractors	Contract details and purpose	Contract Value GST excl	Commencement Date	Duration of Contract	Budgeted (Y/N)
Stateline Asphalt Pty Ltd	Roads Program 25/26	\$707,140	16/2/2026	27/04/2026	Y
KJ Civil & Paving Pty Ltd	Lucas Road Drainage Upgrade	\$269,906	18/2/2026	22/05/2026	Y
Auscape Pty Ltd	Burwood Road Tree Relocation	\$137,900	19/2/2026	31/07/2026	Y
Lucid Consulting Engineers (NSW) Pty Ltd	Culture House - Fire Services	\$68,380	9/2/2026	30/09/2028	Y
L G Software Solutions Pty Ltd trading as Pulse Software	GRC Software - 3 Year Subscription	\$178,000	9/3/2026	31/03/2029	Y
ANR Engineering Pty Ltd	Jemena Restoration works	\$45,540	19/3/2026	30/04/2026	Y
Durkin Construction Pty Ltd	4X Pavement Investigation	\$49,462	4/2/2026	30/04/2026	Y

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is the lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed, excluding contractors that are on Council's preferred supplier list
3. Contacts for employment are not required to be included.
4. Where a contract for services, etc. was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement)

Legal Expenses

Type	Individual Matter	Expenditure Year to Date	Cost Recovery / Fines Year to Date
Legal Proceedings			
Land & Environment Court	18-20 Boundary Street Croydon and 19 Grosvenor Street Croydon	470	15,000
Land & Environment Court	86A Liverpool Road Burwood Heights	2,732	
Land & Environment Court	12-14 Gloucester Avenue Burwood and 53 George Street Burwood	3,830	
Land & Environment Court	35 Young Street Croydon	6,284	
Land & Environment Court	44 Claremont Road Burwood Heights	9,580	
Land & Environment Court	36 Oxford Street Burwood	9,724	
Land & Environment Court	11 Stanley Street Burwood	11,664	
Land & Environment Court	1 Lea Street Croydon	13,086	20,800
Land & Environment Court	27-33 Everton Road Strathfield	18,590	
Land & Environment Court	48 Fitzroy Street Burwood	21,473	
Local Court	Short Street Enfield	315	
Local Court	478-484 Parramatta Road Strathfield	2,913	
Local Court	Violet Street Croydon Park and Rose Street Croydon Park	4,408	3,000
Local Court	19A Cheltenham Road Croydon		1,000
Local Court	47 Conder Street Burwood		1,600
Local Court	185F Burwood Road Burwood		6,720
Local Court	36 Badminton Road, Croydon	1,710	
Local Court	Young Street, Croydon	1,032	720
Land & Environment Court	10 Walsh Avenue, Croydon Park	1,588	
Supreme Court	13 Appian Way Burwood	462	
Supreme Court	4 Mitchell Street Enfield	6,007	
Legal Services			
Legal Advice - Council Contractual Obligations		140,351	
Debt Recovery Actions		12,491	11,511
Legal Advice - Miscellaneous Matters		120,627	
Enforcement - Animal, Environment, Parking & Traffic			175,803
Health Orders			14,587
Voluntary Planning Agreements		18,290	
		407,626	250,741

Annual Adopted Budget	880,000
Adopted/Proposed Variation	
Annual Budget	880,000

Conclusion

The current forecast budget result and the variation identified for the quarter were reviewed by the Executive Team and the Finance Manager. There were no adjustments to report for the quarter ended 31 March 2026 which has left the projected deficit to remain the same.

The following statement, by the Responsible Accounting Officer, is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2021.

“It is my opinion that the Quarterly Budget Review Statement for Burwood Council for the quarter ended 31 March 2026 indicates that Council’s projected financial position will be satisfactory at year end 30 June 2026, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.”

Recommendation(s)

1. That the Budget Review Statement of the 2025–26 Budget as at 31 March 2026, including the statement by the Responsible Accounting Officer, Finance Manager, be received and noted.
2. That in accordance with Clauses 203 and 211 of the Local Government (General) Regulation 2021, the revised estimates of income and expenditure for 2025–26 surplus of \$28,097,000, as shown in the report be approved.

Attachments

There are no attachments for this report.

(Item 38/26) Investment Report as at 30 April 2026

File No: 26/19877

Report by Director Corporate Services

Summary

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

Operational Plan Objective

A.103 Implement and monitor appropriate investment strategies and prepare monthly investment reports.

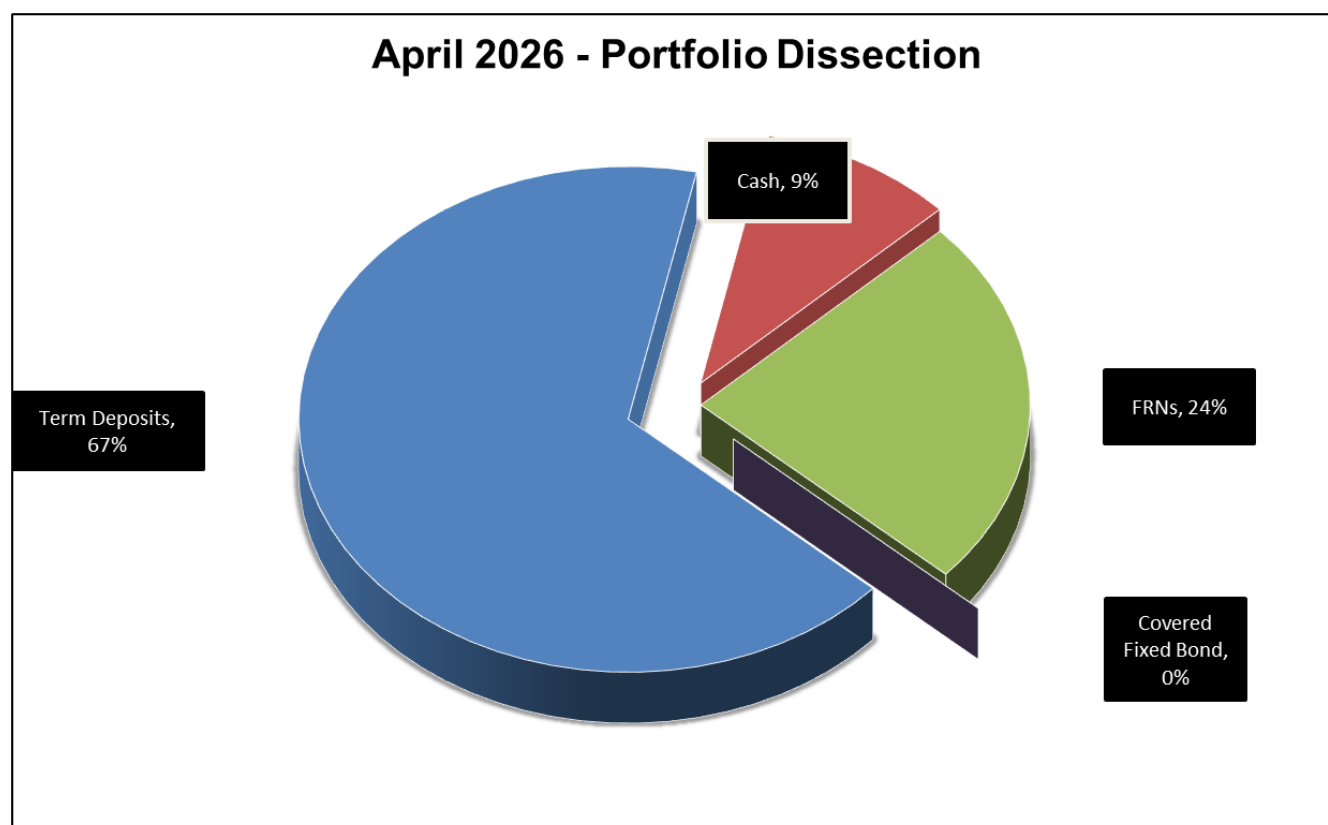
Background

As provided for in Clause 212 of the *Local Government (General) Regulation 2005*, a report listing Council's investments must be presented to Council.

Council's investments are made up of a number of direct investments, some of which are managed or advised by external agencies.

Investment Portfolio

Council has a diversified investment portfolio and has a number of direct investments in term deposits. Its investment portfolio as at 30 April 2026 is:



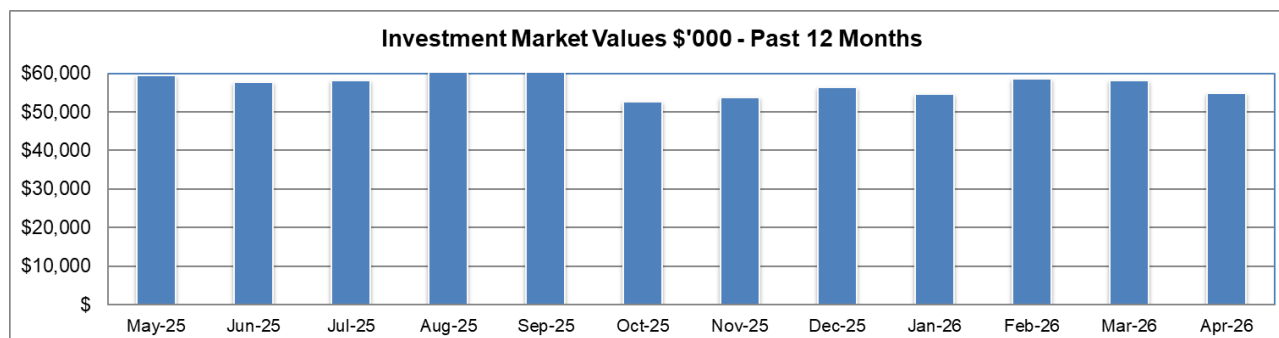
As at 30 April 2026, Council held the following term deposits:

Purchase Date	Financial Institution	Principal Amount	Interest Rate	Investment Days	Maturity Date
05 Nov 25	Westpac	5,000,000	4.34%	366	06 Nov 26
05 Nov 25	Westpac	4,000,000	4.34%	366	06 Nov 26
27 Nov 25	Westpac	5,000,000	4.45%	365	27 Nov 26
09 Dec 25	Commonwealth Bank of Australia	4,000,000	4.54%	365	09 Dec 26
10 Dec 25	Westpac	2,000,000	4.90%	1,097	11 Dec 28
11 Dec 25	Commonwealth Bank of Australia	3,000,000	4.60%	364	10 Dec 26
05 Feb 26	Westpac	2,000,000	4.87%	365	05 Feb 27
23 Feb 26	Westpac	4,000,000	4.57%	120	23 Jun 26
26 Feb 26	NAB	4,000,000	4.90%	365	26 Feb 27
18 Mar 26	NAB	3,000,000	5.28%	365	18 Mar 27
	Total	36,000,000			

As at 30 April 2026, Council held the following Floating Rate Notes:

Purchase Date	Financial Institution	Principal Amount	Current Coupon Rate	Investment Days	Maturity Date
10 Feb 23	Newcastle Permanent Building Society	1,000,000	4.9428%	1,461	10 Feb 27
18 May 23	Suncorp-Metway Limited	1,500,000	5.0158%	1,096	18 May 26
16 Jun 23	QPCU Limited T/A QBANK	2,750,000	5.8739%	1,096	16 Jun 26
15 Dec 25	Police Bank Ltd	1,000,000	4.9150%	1,054	03 Nov 28
15 Dec 25	Bank Australia Limited	1,500,000	5.0161%	1,078	27 Nov 28
09/04/2026	Macquarie Bank	1,000,000	5.0743%	1,096	09 Apr 29
09/04/2026	MyState (Auswide) Bank	2,500,000	5.4743%	1,826	09 Apr 29
14/04/2026	UBS AG	1,000,000	5.1966%	1,096	14 Apr 31
23/04/2026	Bendigo and Adelaide	750,000	5.1600%	1,096	23 Apr 29
	Total	13,000,000			

The following graph highlights Council's investment balances for the past 12 months:



Council's investment portfolio is recognised at market value and some of its investments are based on the midpoint valuations of the underlying assets and are subject to market conditions that occur over the month.

Council's investment balances as at reporting date are detailed in Attachment 1. Definitions on the types of investments are detailed in Attachment 2.

Investment Performance and Market Commentary

At the Reserve Bank of Australia (RBA) meeting on the 5 May 2026, the Board decided to increase the official cash rate by 25 basis points to 4.35 per cent. According to the Statement by the Reserve Bank Board:

"...Inflation picked up materially in the second half of 2025, and information since the beginning of this year confirms that some of this increase reflected greater capacity

pressures. In addition, the conflict in the Middle East has resulted in sharply higher fuel and related commodity prices, which are already adding to inflation. There are early signs that many firms experiencing cost pressures are looking to increase prices of their goods and services. Short-term measures of inflation expectations have also risen.

The Bank has updated its forecasts to incorporate recent data and developments in the Middle East. The baseline forecast, which assumes that the conflict is resolved soon and fuel prices decline, sees underlying inflation peaking higher than was expected in February. It then declines as demand growth slows and capacity pressures ease in response to higher interest rates.

Financial conditions have tightened this year. Money market interest rates and government bond yields have risen, and the exchange rate has appreciated. But credit is readily available to both households and businesses.

There are materially heightened uncertainties about the outlook for domestic economic activity and inflation. With the conflict in the Middle East continuing, there are plausible scenarios where inflation is higher and activity lower than envisaged under the baseline forecast. A longer or more severe conflict could put further upward pressure on global energy prices; this would push up near-term inflation and could also increase inflation further out as these costs are passed through and if price rises get built into longer term inflation expectations. But higher prices and prolonged uncertainty may cause growth to be lower in Australia's major trading partners and also in Australia.

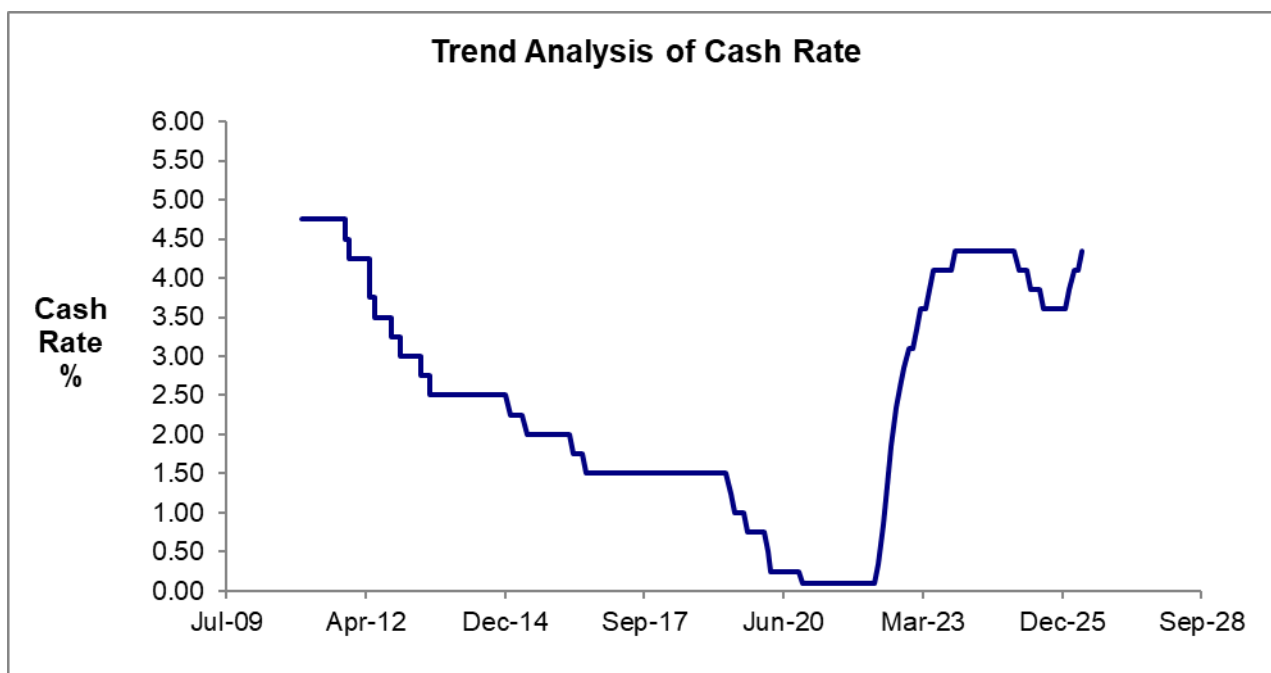
As expected, developments in the Middle East are having an impact on inflation. Higher fuel prices are adding to inflation and there are indications that this is likely to have second-round effects on prices for goods and services more broadly. This inflation impulse is in addition to the high inflation recorded around the start of 2026, reflecting capacity pressures in the economy.

In light of these considerations, the Board assessed that inflation is likely to remain above target for some time and that the risks remain tilted to the upside, including to inflation expectations. It was therefore judged appropriate to increase the cash rate target.

The Board will be attentive to the data and the evolving assessment of the outlook and risks to guide its decisions. In doing so, it will pay close attention to developments in the global economy and financial markets, trends in domestic demand and the outlook for inflation and the labour market. Having raised the cash rate three times, monetary policy is well placed to respond to developments and the Board is focused on its mandate to deliver price stability and full employment. It will do what it considers necessary to achieve that outcome.

Today's policy decision was made by majority: eight members voted to increase the cash rate target by 25 basis points to 4.35 per cent; one member voted to leave the cash rate target unchanged at 4.10 per cent..”

The following graph provides information on the current RBA monetary policy:



Recommendation(s)

1. That the investment report for 30 April 2026 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

Attachments

- 1 [↓](#) Investment Register April 2026
- 2 [↓](#) Investment Types

(Item 39/26) Western Sydney Infrastructure Grants Program – Quarterly Progress Report

File No: 26/19716

Report by Director People & Performance

Summary

This report provides Council with a high-level progress update on the delivery of the Western Sydney Infrastructure Grants Program currently underway and marks the fifth instalment in an ongoing series of quarterly reports.

Background

In 2022, the New South Wales Government announced the Western Sydney Infrastructure Grants Program, formally known as WestInvest. This program was established to support the delivery of transformational infrastructure projects aimed at enhancing communities, improving liveability, and driving economic recovery.

Burwood Council was successful in securing over \$110 million in funding to deliver 11 city-shaping projects, receiving the highest amount of funding per capita in the community competitive round. The 11 successful projects are:

1. Enfield Aquatic Centre Redevelopment
2. Culture House (formerly known as Burwood Urban Park Arts and Cultural Centre)
3. Burwood Main Street Transformation
4. Deane Street Precinct Transformation
5. Strathfield Placemaking Project
6. Paisley Road Beautification
7. Henley Park Sports Field Upgrade
8. Burwood Park Inclusive Play Space
9. Woodstock Park Sensory Garden
10. Burwood Library Pod
11. Park Expansions at Portland and Russell Street

Conclusion

With project planning well underway, Council remains committed to ensuring the successful delivery of all projects through ongoing monitoring, stakeholder engagement, and careful budget management.

Quarterly updates will continue to be provided to Councillors, ensuring transparency and accountability as these projects progress. Through collaboration with the community and key stakeholders, Burwood is well-positioned to maximise the benefits of this program and create lasting positive impacts for residents, businesses, and visitors alike.

Recommendation(s)

That Council notes the contents of this report, including updates on the progress of the Western Sydney Infrastructure Grants program.

Attachments

- 1 [Council Report - WSIG Project Details and Progress Updates \(May 2026\)](#)

(Item 40/26) Draft Rates, Charges, Debt Recovery and Hardship Assistance Policy - Endorsement for Public Exhibition

File No: 26/20911

Report by Director Corporate Services

Summary

The purpose of this report is to seek endorsement for the public exhibition of the draft *Rates, Charges, Debt Recovery and Hardship Assistance Policy*, which is required to support Council's financial management obligations under the *Local Government Act 1993*. The policy is a review, update and consolidation of the *Debt Recovery Policy*, the *Rates and Charges Hardship Assistance Policy* and the *Hardship Resulting in Valuation Changes – Section 601 Policy*.

Operational Plan Objective

- A.103 Implement and monitor appropriate investment strategies and prepare monthly investment reports.
- C11.1 Conduct Council business with transparency, accountability, compliance and probity that ensures community confidence in decision making

Background

Council's various policies relating to debt recovery and hardship assistance are subject to periodic review. A comprehensive review of those policies has been undertaken, and the proposed updates are outlined below.

Proposal

The proposed policy is based on three existing policies, being the *Debt Recovery Policy*, the *Rates and Charges Hardship Assistance Policy* and the *Hardship Resulting in Valuation Changes – Section 601 Policy*, all of which were adopted in 2018.

Those policies have been reviewed to ensure alignment with the current legislation and have been consolidated into one policy. The three policies address related content and combining them into one policy will assist the community in understanding Council's treatment of debt recovery and hardship matters.

Despite no significant changes to the applicable legislation, the review identified several areas where updates would improve readability and, therefore, make it easier to comply with the policy.

The main changes from existing policy relate to debt recovery thresholds before proceeding to a debt recovery agency, as follows:

- Rates debt recovery threshold is proposed to change from \$1,300 or 4 instalments overdue to \$1,500 or 3 instalments overdue
- Sundry debt recovery threshold is proposed to change from \$400 or 90 days to \$500 and 90 days.

Consultation

It is proposed to place this policy on public exhibition for 28 days and invite submissions from the public. If no submissions are received, it is proposed that the policy be automatically adopted without further amendment. If submissions are received, a further report will be brought back to Council.

Planning or Policy Implications

No planning or additional policy implications.

Financial Implications

No financial implications.

Conclusion

The draft *Rates, Charges, Debt Recovery and Hardship Assistance Policy* presented in this report represent a necessary and prudent step in ensuring Council's continued compliance with its obligations under the *Local Government Act 1993*. The reviewed and updated policy reflects Council's commitment to sound financial governance and transparent public accountability. Public exhibition of this policy will provide the community with an opportunity to review and comment on the frameworks that underpin Council's financial management practices.

Recommendation(s)

That Council:

1. Places the draft *Rates, Charges, Debt Recovery and Hardship Assistance Policy* contained in Attachment 1 to this report on public exhibition for a period of 28 days and invites submissions from the public.
2. If submissions are received, directs the General Manager to report on the outcome of public exhibition for that policy at the next ordinary meeting of Council following the last date for the lodgement of submissions.
3. If no submissions are received:
 - a) adopts the draft *Rates, Charges, Debt Recovery and Hardship Assistance Policy* without further amendment and authorises the General Manager to make any minor editorial or typographical corrections to the policy considered necessary before the document becomes effective
 - b) revokes the following policies:
 - i) *Debt Recovery Policy*, adopted 21 August 2018
 - ii) *Rates and Charges Hardship Assistance Policy*, adopted 27 November 2018
 - iii) *Hardship Resulting in Valuation Changes – Section 01 Policy*, adopted 25 September 2018

Attachments

1. [Draft Rates, Charges, Debt Recovery and Hardship Assistance Policy](#)

(Item 41/26) Tabling of First Time and Updated Disclosures of Interest

File No: 26/21104

Report by Director Corporate Services

Summary

The General Manager is required under the *Local Government Act 1993* to table written returns of interests for councillors and designated persons at a meeting of Council. The purpose of this report is to table first time and updated returns that have been received since the last batch of returns were tabled.

Operational Plan Objective

C.11.1 Conduct Council business with transparency, accountability, compliance and probity that ensures community confidence in decision making.

Background

Sections 440AAA and 440AAB of the *Local Government Act 1993* establish the framework for disclosure of interests that must be completed by Councillors and designated persons. The returns are fundamental transparency and accountability documents and as such must be retained as part of a publicly accessible register.

Section 6(2) of the *Government Information (Public Access) Act 2009* stipulates that certain open access information must be made publicly accessible on the Council website. Returns of interests of Councillors, designated persons and delegates are classed under Schedule 1 of the *Government Information (Public Access) Regulation 2018* as open access information for the purposes of website publication. These requirements are mirrored in clause 4.2 of the three *Codes of Conduct* adopted by Burwood Council.

Discussion

Specific requirements for preparation and lodgement of returns are contained in the Model Code of Conduct prescribed under the *Local Government Act 1993*. This forms the basis for the three *Codes of Conduct* in place at Burwood Council. All Councillors and designated persons must lodge disclosure of interest returns within 3 months of:

- a) becoming a Councillor or designated person (first time return),
- b) 30 June each year, or
- c) the Councillor or designated person becoming aware of an interest they are required to disclose under Schedule 1 of the Burwood Council Codes of Conduct that has not been previously disclosed in a return lodged in a first time return or an annual return.

This report tables first time and updated returns lodged in May 2026 in accordance with paragraphs (a) and (c) above.

A 'designated person' is described in clause 4.8 of the *Codes of Conduct* as:

- a) the general manager,
- b) other senior staff of the council,
- c) a person (other than a member of the senior staff of the council) who is a member of staff of the council or a delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions under the LGA or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest, or

- d) a person who is a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of the council's functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interest.

Preparation and proactive release of disclosure of interest returns are important elements in promoting public accountability of Council. They help to protect the integrity of Council's decision-making processes by allowing scrutiny of potential conflicts of interest that could arise where Councillors or other key Council officials participate in decision making from which they or their close associates may derive (or be perceived to derive) personal or financial benefit. The returns have been published on Council's website in line with the 'open access' and 'public interest test' provisions of the *Government Information (Public Access) Act 2009*.

Conclusion

Pursuant to Section 440AAB of the *Local Government Act 1993*, the first time and updated returns are now formally tabled for information from the following Council officials:

Councillors

- Mayor John Faker

Council Officers

- Joseph Davies (Executive Building Surveyor)
- Nazir Hammoud (Cadet Planner)

Recommendation(s)

That Council notes:

1. The tabling of disclosures of interest returns in accordance with Part 4 of the *Codes of Conduct* and the *Local Government Act 1993* for the Council officials listed in this report.
2. That mandatory proactive release of the returns via publication on the Council website has been effected in accordance with clause 4.2 of the *Codes of Conduct* and the *Government Information (Public Access) Act 2009*.

Attachments

There are no attachments for this report.